

**Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
on Wednesday 16th April 2025.**

Present: Councillors Laurilee Green (Chairman), Gareth Lane, Louise Rees, Lucy Harmes, Paul Redshaw, Rick Smith, Anthea Cass (Parish Clerk), Lisa Gibson (Hall Manager and minute taker)

25.1 Apologies for absence

Cllr John Yandrapati, Cllr Ashley Waite
Cllr Arun Sekhar absence – no apology

25.2 Declarations of interests in items on the agenda

None

25.2.1 Open forum (under adjournment)

Member of the public raised a concern about the drain being blocked at the end of Valor Drive. Parish Clerk confirmed that this issue had been fixed and that a request had been made to replace the drain cover.

Member of the public raised the issue of graffiti on the benches, Parish Clerk confirmed this would be addressed when the Clerk's report is discussed later in the meeting.

A member of the public asked what the name of the trees are that had recently been planted in the boxes. Parish Clerk confirmed they were 'Amelanchier' and that they would only grow to a certain height as agreed with the landscaper.

A member of the public asked when the maintenance will be handed over to Berryfields PC. The Parish Clerk confirmed that it should be this year, but it is still in the hands of the solicitors.

A member of the public explained that he was applying to be a councillor and had the following question: 'Why are the streets not owned by the council?' Cllr Redshaw explained as a 'new build' the developers own the land and gradually hand over to the council once they are finished and completed to a certain standard.

One member of the public introduced himself as the Chairman of the Aylesbury Gujarati Society along with his two other members.

25.2.2 Police Report

Parish Clerk read out police report in their absence:

- No update on the homeless person residing in the layby

- Anti-social behaviour – will be put to the vote on Berryfields FB page for the most important changes
- AVA to educate & raise awareness around knives
- Visited Berryfields Day Nursery and answered questions from the children
- Parking issue raised on Lombard Avenue, attended, all vehicles parked legally, safely and were taxed
- PC SO's – Attended @???? and made an arrest

25.2.3 Planning

No planning applications submitted

25.2.4 Minutes

To agree on minutes of the Parish Council Meeting held Wednesday 19th March 2025.

Proposed by: Cllr Smith

Seconded by: Cllr Harmes

25.2.5 Land and Facilities

Roman Park & Village Hall

Update as circulated on Clerk's report.

A member of the public suggested a litter bin be put in the Tennis Courts. Parish Clerk confirmed that there a couple left from the consortium which can be placed in the Tennis Courts and one to be placed by the mound.

Kiosk

No update

Allotments

Nothing to report

Park Inspections and repairs

Play Inspection Company carried out an operational inspection of the 4 older parks. The major issues are with Marston Green Play Area. Much of the equipment is rotten and Some we have had to heras off and deemed dangerous. Gateway Park possibly has a remaining life of approximately 18 months. Berryfields Green, Hardwick Park and Ridgeline are on the whole ok and the small repairs can be carried out by our contractors. The Clerk will send out the Play Inspection report for councillors to view.

Graffiti and Litter:

Open discussion around graffiti and litter, suggestions made:

- *Competition between two schools – whoever collects the most litter gets a prize*

- *Graffiti artists to be recruited to do a 'proper' job on the benches etc.. Council agreed to try schools to see if any artists would be interested*
- *Call out to residents to send over some suggested designs of work they might do*
- *Maybe a competition – engage with those that are currently doing the graffiti*
- *Sign in the skate park – 'calling all graffiti artists' with laminated signs*

Food Bank

The Parish clerk confirmed we have funding for another year from Buckinghamshire Helping Hands. The volunteers are currently doing a fantastic job, however we are inundated with families needing support.

Rajeev Sharma

Would like to host a 'Bollywood' Evening with profit from the evening to go to the foodbank and wants free hall hire. Cllr Redshaw suggested he make a grant application for £500 to cover the cost of the hall hire with a caveat saying that a minimum donation of £500 must be honoured.

Chirag Chootai – Aylesbury Gujarati Society put forward a proposal regarding the foodbank. Want to hold monthly youth groups at RPH (get together, socialising and to teach signing – target crowd would be 40+). Requesting reduced hall hire fees (fixed dates in the calendar for a 1 hour session, preferably in the VH on a Friday either @ 5pm or 6pm), resulting in donations to the Food Bank of either money or food.

AGS left the room, while councillors discussed their proposition. Councillors agreed and suggested a trial period with a contract created, grant application for hall hire for 3 months. If successful another grant application to be made after the 3-month trial period

Proposed: Cllr Smith

Seconded: Cllr Redshaw

25.3 Finance

25.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

Councillors approved unanimously

Proposed by: Cllr Harmes

Seconded by: Cllr Rees

25.8.2 To agree the accounts to end March as circulated.

Councillors approved unanimously

Proposed by: Cllr Rees

Seconded by: Cllr Harmes

25.8.3 To agree Insurance Renewal provided by Clear Council

Proposed by: Cllr Rees

Seconded by: Cllr Lane

25.8.4 To appoint internal auditor

Proposed by: Cllr Harmes

Seconded by: Cllr Rees

25.8.5 To agree Kevin Rose

Proposed by: Cllr Redshaw

Seconded by: Cllr Smith

25.8.6 To agree Asset Register

Postponed to next meeting

25.8.7 To agree annual increment

Proposed: Cllr Redshaw

Seconded: Cllr Harmes

25.3.1 MVAS and Sentinel

Councillors agreed they would still like the smiley face MVAS and the office will pursue this.

25.10 Events

VE day 80th-anniversary celebrations – start at 7:30pm

The Deputy Lieutenant of Buckinghamshire will be lighting the Beacon on VE DAY on 8th May. The evening will consist of attendance by the Scouts, food van/s, licensed bar, hot dogs, free tea and cakes for attendees, a live acoustic band and marching drummers, and the vicar of Berryfields to say a few words.

Children Fun Day in August

2 fun days agreed, beginning and end of school holidays

EID Party on Berryfields Green – 26th April 12-4:30pm requested by Naser Habib. Proposal is to open to all members of the community with a Bouncy Castle, Gazebos, Portaloos. Agreed.

Proposed: Cllr Smith

Seconded: Cllr Harmes

25.11 Meetings & matters of report

None to report

25.12 Dates of next Parish Council Meeting combined with Annual Parish Meeting

Parish Council Meeting Wednesday 14th May 2025 @7pm.

Signed as a true record.....

Chairman 14/5/25

BERRYFIELDS PARISH COUNCIL Payment run 16 April 2025				
	BERRYFIELDS PARISH COUNCIL Payment run 16 April 2025	Net	VAT	Total £
BARCLAYS				
Shield Maintenance Ltd	INV 8731 litter bin and dog poo bin collections	£ 927.33	£ 185.47	£ 1,112.80
DCK Payroll fees	INV 25365	£ 183.50	£ 36.70	£ 220.20
Pickerings	INV1277945	£ 100.80	£ 20.16	£ 120.96
Pickerings	INV 1277946	£ 268.80	£ 53.76	£ 322.56
Shard Tec	Inv 5783 Digital signage licence	£ 120.00	£ 24.00	£ 144.00
Dave Lucas	INV BPC13/04/2025	£ 300.00	£ -	£ 300.00
SURE2DOOR	INV 6037 Our Berryfields April edition - design/print/deliver	£ 3,097.95	£ 153.35	£ 3,251.30
Attitude Autos	INV AA00832 Park Inspections	£ 200.00	£ -	£ 200.00
See The Light	INV 31000418	£ 38.00	£ 7.60	£ 45.60
BMALK	IN V 5901 SUBS for BMALK abd NALC 2025	£ 1,312.30	£ -	£ 1,312.30
		£ 6,548.68	£ 481.04	£ 7,029.72
LLOYDS				
			£ -	
Aston Commercial Cleaning	INV 3394	£ 844.03	£ 168.81	£ 1,012.84
Sign Wizzard	INV 3916 supply and fit door signs for office	£ 118.64	£ 23.76	£ 142.37
Sign Wizzard	INV 39017 supply and fit keep off equipment signs for parks	£ 40.03	£ 8.01	£ 48.04
DAYLA	INV 1595834	£ 350.98	£ 70.20	£ 421.18
DAYLA	INV 1591257	£ 17.19	£ 3.44	£ 20.63
DAYLA	INV 1596190	£ 15.32	£ 3.06	£ 18.38
DAYLA	INV 1591258	£ 1,181.45	£ 236.29	£ 1,417.74
WADDESDON WINE	INV 407969	£ 236.40	£ 47.28	£ 283.68
ALAN GIBBONS	INV 14/4/25 maintenance and clearing rubbish	£ 590.00	£ -	£ 590.00
AFS	INV 43944 service of fire equipment in hall	£ 235.10	£ 47.02	£ 282.12
SEE IT CLEAN	INV 18857	£ 80.00	£ 16.00	£ 96.00
RTM	INV 5223 water planters	£ 250.00	£ 50.00	£ 300.00
LOCK and KEY	INV 26827 main door adjustments and remove barrier post	£ 370.00	£ 74.00	£ 444.00
RCF WINDOWA	INV 64794 new back door for hall	£ 1,036.67	£ 207.33	£ 1,244.00
PHS	INV 71182533 annual fee for 5 dust mats	£ 516.75	£ 103.35	£ 620.10
		£ 5,882.56	£ 1,058.55	£ 6,941.08
	TOTAL	£ 12,431.24	£ 1,539.59	£ 13,970.80

Account Transactions - income and expenditure outside the payment run

Berryfields Parish Council

For the period 21 MARCH 2025 to 15 APRIL 2025

Date	Debit	Credit
SALARIES - Clerk and Deputy		£5,816.91
PENSION (LGPS)		£ 1,988.12
Salaries- Hall manager and staff		£ 3,283.51
PENSION (NEST)		£ 90.78
Tennis	220.94	
Allotment rent	1,505.00	
Bar Income	4,320.61	
Interest Income		
Big Top Nursery Rent and electricity	9,156.76	
Village Hall income	9,005.00	
VAT	4,273.93	
PRECEPT - Half year	116,750.00	
Direct Expenses		
EPOS fee DD		12.00
Adobe fees DD		19.97
Holiday Tracker DD		2.10
HMRC DD		2,963.12
Bank fees		8.50
General hall expenses (- bin bags/toilet roll/ chair covers etc)		1,055.28
Public Work Loans Board		3,534.28
STEM - phones/ alarm DD		64.80
Buckinghamshire Council		147.00
Community Grant to Church on Berryfields		250.00
Proludic outstanding invoices already approved		3,797.15
Waterlogic		18.98
Lemon fee		48.00
TV Licence		174.50
Lisa Gibson expenses		160.49
Anthea Cass expenses		117.80
Buzz Catering - trays for bar		66.06
EPOS NOW		87.60
TRENT - new chairs for hall		344.16
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